

THE AMERICAN SCHOOL OF GUATEMALA
c/o US Embassy - Guatemala
Unit 3325
APO AA 34024
cagadm@cagnet.cag.edu.gt

Phone (502) 369 0791/5
Fax (502) 364 0212

November 18, 1997

To Whom It May Concern:

Mr. James Burwell was a member of the high school faculty of the American School of Guatemala during the entire 1997 school year which began in January and ended October 31, 1997. His teaching responsibilities included courses in 9th grade Health, 10th grade Public Speaking, and 12th grade Honors Social Studies.

Jim was at all times a conscientious responsible professional. He planned carefully for all his class; utilized effectively a variety of techniques for instructional and evaluative purposes; and demonstrated knowledge of both subject matter and the needs and interests of adolescents. As a teacher, he set high standards but always encouraged students to participate actively in their own learning. Jim was especially concerned with providing students with opportunities to express their own ideas and to develop critical and creative thinking skills.

In addition to his strengths as a teacher, Jim possesses many personal qualities that make him a positive member of any staff. He is cooperative, friendly, and supportive of other teachers. Because of the number of years he has lived in Guatemala, he is fluent in Spanish.

He was offered another year's contract as a teacher at the American School but decided to return to the United States for personal reasons. For both his professional and personal qualities, I can recommend him highly as a high school social studies teacher.

Sincerely,



Barbara de Barillas
General Director

B&B/mplr
FP-3180